

# Developmental Steps for Tribal Court CASA Programs

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## Establish Commitment

- Conduct needs assessment
- Obtain judicial support
- Inform Key community Leaders
- Establish Planning Committee

## Develop Program Mission

- Write a Mission Statement

The Mission of the Karuk Tribe of California, Court Appointed Special Advocate (CASA) Program is to train and support court approved volunteers to advocate for Native American Children who need representation in the State/Tribal Juvenile Court System, servicing the children's best interests quickly and efficiently while preserving tribal traditions and restoring common bonds.

## Create Organizational Plan

- Decide type of Organization
- Determine Program Structure
- Determine Staffing Needs
- Establish Goals and Timelines

## Establish Program as a Legal Entity

- Complete Necessary Legal Steps (if incorporating as a new non-profit corporation)
- Establish Governance or Advisory Body
- Define and assign Financial Management Duties
- Define and Assign Oversight of legal responsibilities
- Determine Liability Risks
- Research Insurance Needs

## Secure Funding

- Identify Potential Funders
- Create Initial Budget
- Develop Fundraising Plan
- Seek Funding