



2018 Coordinated Tribal Assistance Solicitation (CTAS) Orientation

December 3-4, 2018 | Palm Springs, CA

Agenda

Monday, December 3, 2018

Renaissance Palm Springs | 888 E Tahquitz Canyon Way

7:00 AM – 8:00 AM	Registration and Networking	
8:00 AM – 8:30 AM	Traditional Opening Welcome and DOJ Updates	Grand Ballroom
Eileen M. Garry , <i>Director of Special Projects, Office of the Assistant Attorney General, Office of Justice Programs</i>		
8:30 AM – 9:45 AM	Dialogue on Developing and Sustaining Comprehensive Tribal Justice Systems	Grand Ballroom
<p>In this presentation, a panel of experienced tribal grantees will share their experiences leveraging CTAS funding to build a comprehensive tribal justice system. Tribal representatives will discuss innovative, sustainable and/or comprehensive initiatives along with common project challenges, lessons learned and advice for implementation. The goal of the panel is to promote dialogue and encourage the sharing of strategies for addressing common challenges.</p> <p>Muriel Dudley, <i>Juvenile Facility/Recidivism Director, Red Lake Band of Chippewa Indians</i> Tracy McGarry, <i>Program Director, Kawerak, Inc.</i> William Becker, <i>First Sergeant, Oneida Indian Nation Police</i> Kim Messer, <i>Grants Director, Quapaw Tribe of Oklahoma</i> Dave McArthur, <i>Coordinator, Juvenile Healing to Wellness Court, White Earth Nation</i></p>		
9:45 AM – 10:00 AM	Break (on your own)	
10:00 AM – 11:00 AM	Financial Management: What You Need to Know to Manage Your Grant	Grand Ballroom
<p>Congratulations on receiving your CTAS awards! In order to be successful in administering and managing your grants, it is important to know the fundamentals of financial management. The purpose of this session is to provide key information on the financial requirements and reporting.</p> <p>Michael Williams, <i>Staff Accountant, Office of Justice Programs, Office of the Chief Financial Officer</i></p>		
11:00 AM – 12:00 PM	Grant Fraud Awareness	Grand Ballroom
<p>Funding recipients and government employees must work together to prevent fraud, waste, and abuse related to taxpayer-funded programs. Offices of Inspectors General exist to help prevent and investigate fraud, waste, abuse, and misconduct related to government operations. It is in everyone's best interest to ensure the government operates at optimum efficiency and effectiveness and that grant funds are used properly. This session will focus on topics such as risk mitigation, keys to preventing and detecting fraud, and conflicts of interest.</p> <p>Brian Kelly, <i>Special Agent, Office of the Inspector General</i> Andrew Howard, <i>Special Agent, Office of the Inspector General</i> Zachary Shroyer, <i>Assistant Special Agent in Charge, Office of the Inspector General</i></p>		
12:00 PM – 1:30 PM	Lunch (on your own)	



Monday, December 3, 2018 (Continued)

1:30 PM – 5:00 PM Purpose Area Breakout Sessions	
Participants should attend the purpose area breakout session(s) for which they received funding under CTAS. During these interactive sessions, DOJ program offices will conduct training on their purpose area requirements. Each program office will have staff available to meet with grant recipients to answer questions and provide guidance for implementing and managing grant projects. You will also have an opportunity to learn about valuable training and technical assistance (TTA) resources that are available to assist you with implementing your project(s).	
Purpose Area 1: Community Oriented Policing Services (COPS)	Catalina
Purpose Areas 2 and 3: Bureau of Justice Assistance (BJA)	Sierra
Purpose Area 4: Bureau of Justice Assistance (BJA)	Cactus
Purpose Area 5: Office on Violence Against Women (OVW)	Madera
Purpose Areas 6 and 7: Office of Victims of Crime (OVC)	Pasadena & Ventura
Purpose Area 8: Office of Juvenile Justice and Delinquency Prevention (OJJDP)	Andreas
Purpose Area 9: Office of Juvenile Justice and Delinquency Prevention (OJJDP)	Chino A/B

Tuesday, December 4, 2018

Palm Springs Convention Center | 277 N Avenida Caballeros

7:00 AM – 8:00 AM Registration and Networking	
8:00 AM – 8:30 AM Opening Announcements Primrose A/B Eileen M. Garry , <i>Director of Special Projects</i> , Office of the Assistant Attorney General, Office of Justice Programs	
8:30 AM – 9:45 AM Breakout Sessions	
Breakout Session 1	Developing a Comprehensive Data Collection and Evaluation Plan and Overview of the Performance Measurement Tool Primrose A/B This session is devoted to the types and purpose of data collection, and evaluation plans. Ethical and cultural considerations when developing a comprehensive data collection and evaluation plan will also be discussed. Emily Patton , <i>Research Associate</i> , Bureau of Justice Assistance Performance Measures Tool Erin Thin Elk , <i>Technical Assistance Coordinator</i> , Indian Country Child Trauma Center
Breakout Session 2	Financial Reporting and Post-Award Grants Management System for Office of Justice Programs (OJP) and Office on Violence Against Women (OVW) Grants (all CTAS Purpose Areas except Purpose Area 1) Primrose C DOJ staff will provide guidance on procedures for submitting financial status reports, progress reports, and grant adjustment notices in the Grants Management System (GMS). Grant recipients will have the opportunity ask questions during the session. Carla Daniels , <i>Grants Policy Specialist</i> , Grants Management Division, Office of Audit, Assessment, and Management Sean Smith , <i>Grants Policy Specialist</i> , Grants Management Division, Office of Audit, Assessment, and Management
Breakout Session 3	“Chatting with An Expert”- A Discussion on Financial Management Primrose D Michael Williams from DOJ’s financial office joins tribal grantees for a discussion about common financial management issues. Bring your questions about managing DOJ grants. Michael Williams , <i>Staff Accountant</i> , Office of Justice Programs, Office of the Chief Financial Officer

Tuesday, December 4, 2018 (Continued)

9:45 AM – 10:00 AM	Break (on your own)	
10:00 AM – 10:45 AM	Planning for Success and Program Sustainability	Primrose A/B
<p>The session is devoted to the benefits of strategic planning to create a plan around your justice system or program development needs. Elements of strategic components that can assist in leveraging resources and promoting sustainability will be discussed along with successful examples of grant funded programs that have been sustained by tribes.</p> <p>Justine Souto, <i>Program Manager</i>, National Criminal Justice Training Center of Fox Valley Technical College Trish Thackston, <i>Policy Advisor</i>, Bureau of Justice Assistance</p>		
10:45 AM – 11:45 AM	Funding Opportunities Outside of CTAS	Primrose A/B
<p>Representatives from each of DOJ's grant making offices will discuss opportunities for funding that exist outside the Coordinated Tribal Assistance Solicitation.</p> <p>James A. Smith, <i>Grant Program Manager</i>, Tribal Affairs, Office on Violence Against Women (OVW) Vince E. Davenport, <i>Supervisory Senior Policy Analyst</i>, Community Oriented Policing Services (COPS) Julius Dupree, <i>Policy Analyst</i>, Bureau of Justice Assistance (BJA) Shannon May, <i>Acting Associate Director</i>, Office for Victims of Crime (OVC) Jennifer Yeh, <i>Deputy Associate Administrator</i>, Office of Juvenile Justice and Delinquency Prevention (OJJDP)</p>		
11:45 AM – 12:00 PM	Closing Remarks and Traditional Closing	Primrose A/B